

CYNGOR CAERDYDD

CARDIFF COUNCIL

COMMUNITY AND ADULT SERVICES SCRUTINY COMMITTEE

2 DEC 2020

COMMITTEE BUSINESS REPORT

Background

- I. This report sets out a summary of committee business since the re-establishment of the committee following the covid-19 outbreak.

This includes:

- An update on Committee correspondence;
- An updated Work Programme attached at **Appendix A** for information.

Correspondence update

2. Since the reestablishment of scrutiny committees following the initial outbreak of covid-19, to date, Committee has met three times and the current position regarding its correspondence is set out below for Members information:

14 September 2020

- *Awaiting a response* – from the Chair to the Cabinet Member for Social Care, Health and Wellbeing providing the Committee's comments and recommendations on the Extra Care & Supported Living Services for Older People and Adults with Disabilities and Social Services Annual Report 2019-20.

7 October 2020

- *Awaiting a response* – from the Chair to the Cabinet Members for Social Care, Health & Wellbeing and Housing & Communities providing the Committee's comments and recommendations on the Proposed changes to the senior management arrangements, Q4 and Q1 performance reports and the Council House Build Programme.

4 November 2020

- *Awaiting a response* – from the Chair to the Cabinet Member for Housing & Communities providing the Committee's comments and recommendations on the Council New Build Delivery Programme & Channel View Redevelopment Scheme.
 - *Due to be circulated to Committee Members for any final comments prior to its distribution* - from the Chair to the Cabinet Member for Social Care, Health & Wellbeing providing the Committee's comments and recommendations on the Cardiff and Vale of Glamorgan Regional Safeguarding Board Annual Report 2019-2020 & Annual Plan 2020-21.
3. Copies of the letters can be found on the Council's website page for the relevant Committee meeting, through the hyperlink provided at the top of the page, entitled '*Correspondence Following Committee Meeting*'. Access to the page can be found [here](#).

Work Programme 2020/21

4. Attached at **Appendix A** is an indicative CASSC Work Programme for Members information. At this meeting of the Committee, Members will have the opportunity to review the agenda for Jan 2021 in line with the verbal updates they receive.
5. Members are reminded that due to the need for the work programme to remain responsive to Council developments, the scheduling of items within the work programme are subject to change.

Way Forward

6. During the meeting, Members may wish to:
 - Reflect on the correspondence update;
 - Note the update and provide any comments on the indicative Work Programme attached at **Appendix A**;

Legal Implications

7. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

8. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

The Committee is recommended to:

- i. Reflect on the correspondence update;
- ii. Note the indicative Work Programme attached at **Appendix A** and provide any additional comments;

DAVINA FIORE

Director of Governance and Legal Services

26 November 2020